

Minutes of the  
**Ray Township Public Library**  
Board Meeting  
September 16th, 2024  
Held at the Ray Township Public Library

Ray Township Public Library Treasurer called the meeting to order at 6:36 p.m. at the Ray Township Public Library.

**PRESENT:**                                 **Jim Jerse, Treasurer**  
  **Tammy Boettcher, Member**  
  **Marla Stabile, Member**  
  **Christy DeMeulenaere, Director**  
  **Elli Minert, Secretary****Wayne Conner, Vice-Chairperson**  
  **Theresa Goike, Chairperson**

**ABSENT WITH NOTICE:**                 **N/A**

**ALSO PRESENT:**                             **N/A**

**APPROVAL OF AGENDA**

The Agenda was approved as presented

**APPROVAL OF THE AUGUST 19TH, 2024 MINUTES**

The minutes were approved as distributed.

**TREASURER'S REPORT**

Jerse stated that the bills list looked correct.

**APPROVAL OF THE JULY 15th, 2024 BILLS LIST**

**MOTION** by Conner supported by Boettcher to approve the September 16th, 2024 Bills List and cover letter as presented for \$8,835.41.

**AYES:**   **ALL**  
**NAYES:**                                       **NONE**  
**ABSENT:**                                     **N/A**  
**MOTION:**                                    **Carried.**

**BUDGET TO ACTUAL**

Jerses stated that all line items looked good. The Treasurer's Report will be filed for Audit.

**DIRECTOR'S REPORT**

DeMeulenaere reviewed the monthly report with the Board.

- SLC performed the first patron purge with the new system
- The SLC Director's approved a 30% increase in content which is allocated in the Library budget
- The Library received 100 COVID Tests
- The Library will be preparing a Cardiac Emergency Plan and will have training with the Ray Township Fire & Rescue
- SLC is holding a Trustee luncheon. DeMeulenaere, Minert, and Stabile will attend on October 11th, at Clinton Macomb South Branch.
- DeMeulenaere asked the Board if they would like all money transferred to be listed on the cover page such as rent and administrative fees.
- SLC hired a new marketing person and the cooperative now has a new logo

**Friends of the Ray Township Library and Historical Society**

Goike stated the group wanted to have a mini craft display in the Library with 5 local artists and a percentage would go to the friends group. The group would also like to hold a small silent auction before Christmas.

**MOTION by Jerse supported by Conner to approve the FRTLS to host a craft fundraiser and silent auction in the Library.**

**AYES: ALL**  
**NAYES: NONE**  
**ABSENT: N/A**  
**MOTION: Carried.**

**Committees**

Policies - Did not meet

Personnel: Did not meet

Budget -Did not meet

**UNFINISHED BUSINESS**

N/A

**NEW BUSINESS**

Upcoming laws changing for sick days

DeMeulenaere will follow up with information regarding the changes, the budget will need to be reviewed and a new policy will need to be created.

Request for Library clouser on Monday, September 30th, 2024

DeMeulenaere requested the Library to be closed on Monday, September 30th, 2024 due to lack of coverage.

**MOTION by Jerse supported by Minert to close the Library on Monday, September 30th, 2024.**

**AYES: ALL**  
**NAYES: NONE**  
**ABSENT: N/A**  
**MOTION: Carried.**

**Items for October**

**PUBLIC COMMENTS/CORRESPONDENCE:**

N/A

**ADJOURNMENT**

**No further business the meeting was adjourned.**

*Respectfully submitted by:*

Approved by:

\_\_\_\_\_  
Christy DeMeulenaere, Director

\_\_\_\_\_  
Elli Minert, Secretary

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Theresa Goike, Chairperson